

AACRAC November 10, 2004 Meeting Minutes

Present: Steve Hanlin, Kent Heikens, Jeff Hoelsing, Loren Jones, Louisa Tabatabai, Mark Tomer, Amanda Toot, Eva Wojcik, Emilie Zehr

1. Meeting called to order 1:12 PM.
2. Approval of Oct 13, 2004 Meeting Minutes.
3. Discussion and planning of upcoming observances.
 - See Attached: Ames area Civil Rights and Cultural Observances 2004-2005 for Committee Assignments
 - Mark Tomer will send out an e-mail during April for Take our sons and daughters to work day.
4. Veteran's Day Observance:
 - Kent Heikens is setting up the auditorium and will obtain SS number so a \$350.00 honorarium can be given via Pat Turner.
 - Kent has 15+ to attend from NSTL and other campus locations.
 - Steve Hanlin will bring van from PI.
 - Mary Sue Brown will design flyers.
 - Distribution will be done via members.
 - Plan to have presentation video taped.

National Native American Heritage Month – November

 - Jeff Hoelsing has displayed posters on both wings of NADC.
 - Day of the Dead posters displayed at NADC. Native American Code Talkers posters also displayed.
 - He is writing a letter to invite the member to NADC and is offering a \$300-400 honorarium.
5. Review of Past Observances:
 - There is no follow up for Disability Employment Awareness Month.
6. EO/CR representative on the combined Services Team – Jeff Hoelsing
 - Jeff Hoelsing is wrapping up his services as an observer for the Combined Services Teams
7. Wrap Up for Committee Membership
 - Eva Wojcik has accepted the nomination to continue on as Committee Secretary. - Passed
8. Other Items brought up having to do with old business
 - New guidance information regarding “under represented groups” will be coming out but still have not heard when. (Refer back to February 11, 2004 Meeting Minutes)
 - Reminder of official and unofficial observance titles and which are designated as a month observance. (Clarification: Take our sons and daughters to work in April is designated as a day not a month.)
9. Website
 - Up and Running
 - Steve will be archiving files

- Discussion on eliminating the need for a second page for members.
 - It was decided to place information for members on main page and label as “Member Resources”.
 - Website address:
http://www.arsgrin.gov/ars/MidWest/Ames/Civil_Rights/index.html
 - May also find via NADC website and click the AACRAC link and then click “Members site”
10. Other agenda items
- Other ideas for observances are welcome
 - Examples include ethnic foods potluck or even ISU campus events awareness/attendance.
11. The AACRAC meeting for Dec 8, 2004 will be scheduled for 1:10 PM **rm 226 at NSTL.**
12. Meeting adjourned at 1:55 PM.

Minutes written by Loren Jones and Eva Wojcik
AACRAC Committee Assignments Amended to Meeting Minutes